

## CITY OF WAUKESHA **CLERK TREASURER'S DEPARTMENT**

201 Delafield Street, Waukesha WI 53188 City Hall Room 104 Tel: (262) 524-3550 Fax: (262) 524-3888 www.waukesha-wi.gov

## STREET CLOSING APPLICATION

## \*FOR CITY DEPARTMENTS OR EDUCATIONAL FACILITY APPLICANTS ONLY\*

(Parking lanes, sidewalks, municipal parking lots, or trails)

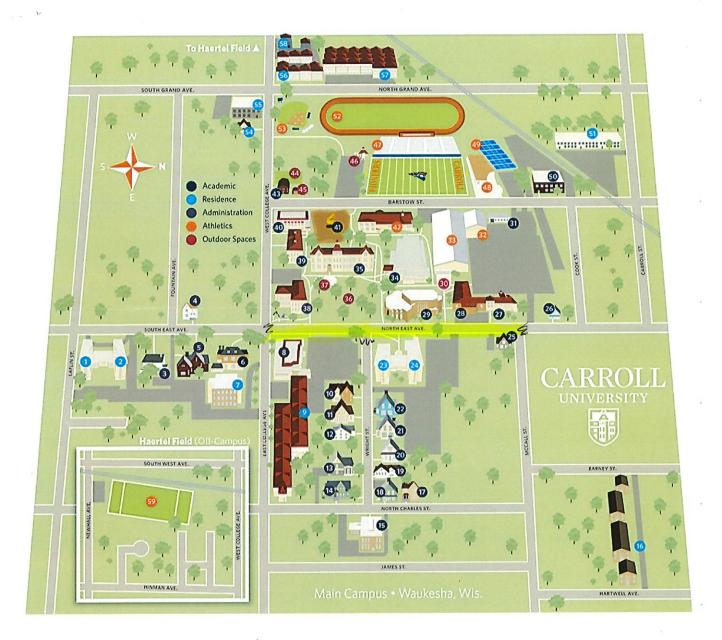
TYVES

□ No

- Application must be submitted to the Clerk's Office no earlier than 270 days and no later than 20 days before the date of the closure.
- No permit or fee required if City is the applicant.
- \$50 late fee if application if application is submitted less than 45 days before event.
- No more than 400 people on closed right-of-way at any given time.
- Waukesha Municipal Code 6.17 regulates street closings. Please visit the City code book at www.waukesha-wi.gov
- Closures of Public Rights of Way are subject to the regulations as defined in Waukesha Municipal Code 6.17 (14) a-h

→ Are you a City of Waukesha department or an educational facility?
If you answered "No" to the above question, you cannot use this form. Please use the Street Closing Application for non city/educational facility applicants.
Applicant Information
Applicant's Name Christopher Burton
Name of City Department or Educational Facility Carroll University
Phone Number 262 - 524-7300 Email Churton @ carrollu. edv
Address (include city/zip) 100 N. East Ave Warkesha WI 53186
Event Information
Name of Event Commencement Ceremony Repeat Event? TYes □No
Purpose of Event Graduation For Carroll University Students
Event website (if any)
Date(s) of Proposed Event 5/12/18
Time event will assemble 8:00 AM Time event will begin 10!30 AM
Time event will end
Name of contact person on day of event Christopher Burton Cell 363-433-055
AREA OF STREET TO BE CLOSED - ATTACH MAP OF PROPOSED CLOSURE AND INDICATE PROPOSED USE:
East Ave. between McCall St. and College Ave
Closing for safety due to large amount of foot traffix
for event and to limit vehicular traffic during ceremony
Number of blocks to be closed (block means the distance between intersections on a City Street, or 200 yards whichever is shorter)
Number of Barricades Needed
Will this event include: Music? \( \text{TYes} \) \( \text{No} \) Vehicles? \( \text{TYes} \) \( \text{No} \) Animals? \( \text{TYes} \) \( \text{TNo} \)
If yes, please explain:

Do you intend to place any objects or items into the proposed area o	of closure: □Yes ZNo
Do you intend to have any vending of items or services for sale or d	lisplay into the proposed area of closure:
If you answered yes to either question above, please explain in full of	detail:
	No mare the
*Approximate maximum number in attendance at one time (additional	al regulations for large special events of more than 400) at any t
Attendance estimate based on? Past Events	ot savee
Fees for Educational Facilities Only –	City Applicants are exempt from fees
The following street closing fees shall be paid when filing the application of the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid when filing the application of the street closing fees shall be paid to s	cations, per application, and shall not be refundable.
STREET CLOSING:	AMOUNT
Closure of 1 – 7 blocks	\$50.00 \$150.00
Closure of 8 or more blocks *Late Fee	\$50.00
*(if filed less than 45 days before event)	
Applicant	
I hereby make an application for a Street Closing Permit as do of Waukesha ordinances and State laws.	etailed above. I agree to abide by the requirements of all City
of watkesha ordinances and State laws.	, 1
<b>▼</b> Signature	Date
FOR OFFICE USE ONLY!	
Date Application Received in Clerk's Office 3/3/1/8	VD
Date Application Received in Clerk's Office	Clerk's Initials KR
☑Map provided ☐ Amount Due <u>\$50</u>	Date Paid: 8 3 22 18
Department Routing:	
☐ Police ☐ Fire ☐ Engineering ☐	Transit ⊏WPRF □ Attorney
☐ Approved ☐ Denied Clerk Processing Permit	_Date
Municipal Lot Closure:	
	ouncil Approval
Duilding & Glounds Committee Approval	iunui Appiovai
MISC NOTES:	
MISCHOTEG.	



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